



**SOUTH AFRICAN EMBASSY  
DEN SØR AFRIKANSKE AMBASSADE  
OSLO**

Drammensveien 88 C, 0244 Oslo, Norway Telephone: (+47)23 27 32 20  
<http://www.dirco.gov.za/oslo/>  
Email: [oslo.consular@dirco.gov.za](mailto:oslo.consular@dirco.gov.za)

**Application for Visa to SA – (Work visa )**

DHA-1738 form **must be completed only when you are at the Embassy** in **BLACK INK** together with ALL required documentation as indicated on the form , and **submitted personally** to the Embassy during Consular Office hours, from 09:00 to 12:00, Monday to Thursday, with the following:

1. One (1) recent passport photograph colour.
2. Contract agreement and CV of the applicant.
3. Company profile, tax and company register from both institutions
  - A letter of motivation from the employer why a citizen / resident could not fill the position, accompanied by documentary proof of efforts made to obtain the services of a citizen or resident.
  - Particulars of unsuccessful candidates
  - Proof of qualifications evaluated by the South African Qualifications Authority ( SAQA)
  - Proof of registration with the professional body or board, if applicable
  - Proof of experience and skills in line with the job offer
  - The employer to submit a certification from the Department of Labour or an extraction from the database of a salary benchmarking organization detailing the average salary earned by employees
  - Fulfilling similar positions in the Republic
4. Proof of funds – The last three months of bank statement . If financed or sponsored by a company/ institution a confirmation letter should be submitted.
5. Proof of Accommodation in SA
6. Travel insurance or medical insurance is compulsory.
7. Flight details
8. Medical certificate in respect of the applicant and all members accompanying the applicant.
9. Radiological report (A radiological report should not be required in respect of children under the age of 12 years or pregnant women).
10. Police clearance certificates in respect of all applicants 18 years and older, in respect of all countries where person(s) resided one year or longer.
11. Birth certificate (unabridged) where relevant to prove parenthood.
12. Marriage certificate where applicable.
13. The passport should be valid for not less than 30 days after the expiry of the intended visit. At least two unused pages should be available.
14. Receipt of proof of payment of NOK 1627 to be transferred to the Embassy's AC 1503 15 38189
15. Applicants must please indicate whether the passport will be collected from the Embassy. If the passport is to be returned by mail (registered mail) the applicant is requested to forward a self addressed **stamped registered envelope**.



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Please forward a separate envelope for each passport. The postage fee per passport is between kr 185 to kr 200 for A5 and kr 235 for A4 size envelope.

ONLY AFTER the application forms and ALL the necessary supporting documents have been received, Consular Section will proceed with the application. From this date, the processing period will be eight (8) weeks **NOTE: Each application is processed on merit and therefore at times may require additional information/ documentation.**